



**UNITED BEAGLE GUNDOG FEDERATION**

**Marj Roach**

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### **CHECKLIST FOR ANNUAL MEETING**

- 1. Credentials form with all appropriate signatures (including email address)
- 2. Hotel reservations made prior to July 21, 2011 to guarantee group rate.
- 3. Dues have been mailed to the Treasurer (preferred) or brought to meeting.
- 4. Field judges forms have been filled out completely, signed by the applicant and will be turned in at check-in.
- 5. Conformation judges forms have been filled out completely, signed by the applicant and will be turned in at check-in.
- 6. AKC Field Judges forms have been filled out completely, signed by the applicant and will be turned in at check-in.
- 7. Field Trial Dates form has been completed and sent to Second Vice-President. Please bring a photo copy of this form to the annual meeting and submit at check-in.
- 8. If you have not done so yet this year, please provide the officer information sheet along with a copy of your club's membership list.
- 9. If your club is willing, please consider bringing two door prizes for the banquet on Saturday night.